



Detailed Site Plans

Please review all requirements of a detailed site plan.
Contact Town Hall with any questions 763-261-5301

A Detailed Site Plan must show all the following information.

- Scale of Drawing
- North Arrow
- Legal Description of the property
- Names of all abutting streets
- Location and dimensions of all existing and proposed buildings
- Dimensions of all lot lines, and all easement of record
- Location and dimensions of all existing and proposed accessory structures
- Location and dimensions of all existing and future garages and deck locations
- Outside dimensions of the existing accessory structure
- Outside dimensions of the proposed additions (including decks, porches, stairways, fireplaces, bay and bow windows).
- (If Necessary) Should the proposed addition be set close to an apparent lot line, and the Building Official and/or Zoning Administrator is not able to determine the setback, the applicant is responsible (via property corners or registered land surveyor) to prove the exact location of the existing lot line, and that the structure will not encroach within the required setback area.

You may draw on paper or use the Beacon website to submit a site plan.

Beacon is also a reference to find your parcel identification number and tax breakdowns.
<https://beacon.schneidercorp.com>.

Example addition drawn in using Beacon. Beacon is not 100% accurate, but this drawing clearly shows setbacks will be met and is sufficient for the site plan for an addition. Please submit as full page drawing.



Example addition drawn on paper.

